



July 17, 2020

Parents and Guardians,

This letter is to inform you of new policies and procedures in response to the COVID 19 pandemic. With new guidelines and best practices set forth, our afterschool program will experience many changes this year. Please review the information closely, ensuring you have good understanding of what changes to expect, as well as an understanding of your student's afterschool experience. This is subject to change, as we are constantly working to implement best practices. Our top priority is your student's safety. With that in mind, please be aware of the following adjustments:

- Students attending the afterschool program will be at a heightened risk of exposure to COVID 19, as afterschool participants will be grouped with students differently than their school day classroom peers.
- Students in afterschool will spend their time with only one designated instructor from the dismissal of school until they leave to go home.
- Student choices in clubs and activities will be minimized, as students must remain with the same instructor and group of students while at afterschool.
- Students will have limited supplies, resources, games, etc. to utilize during afterschool, as tangible items may not be shared amongst students.
- Students will have limited homework assignments, therefore students will spend less time than usual working on academic enrichment.
- Students may have limited to no access to the playground, therefore minimizing the amount of free time they may have.
- Parents are prohibited from entering the building; therefore, pick-up procedures will look very different and include scheduled pick-up times. Please speak with your program coordinator about specific instructions for picking up your student.
- Afterschool programming follows the school calendar and will only be offered on days when school is in session. Therefore, if the school closes for any reason, the afterschool program will close, as well. In this instance, the afterschool programs will be offered on a virtual platform.
- The afterschool staff and Children's Services Department will utilize a communication app to update you of program closures, possible procedural changes, pertinent health updates, etc.

If you have any questions or concerns, please contact BRS, Inc., Children's Services Department at 812-364-1142.

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**Please sign and return this document**

Student(s) Name: \_\_\_\_\_

Student(s) School: \_\_\_\_\_

**By checking this box and typing my name below, I am electronically signing this document.**

Parent/Guardian Name: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_